

EIUG Privacy Notice (11 June 2018)

Who are we?

The European Innovative User Group (EIUG) is a membership organisation for institutions who are customers of Innovative Interfaces and located in Europe. EIUG is the “data controller” for the personal data held about representatives from the member institutions. This means we are responsible for how the personal information is processed and for what purposes. We treat all personal data in accordance with the Data Protection Act 2018.

You can contact eiug2011@gmail.com for more information about how we manage data or to enquire about data we may hold about you.

What is a Privacy Notice?

This Privacy Notice sets out how we use any personal information that we hold about EIUG members and how we process (collect, store, use and share) this personal information.

What is Personal Information?

Personal information relates to a living individual who can be identified from that information. Identification can be by the information alone or in conjunction with any other information in the data controller’s possession or likely to come into such possession.

What personal information do we process about EIUG members?

The personal information we collect, hold and use includes:

- Name
- Job title
- Institution
- Work email
- Work address
- IP address

Why do we use personal information?

We use the personal information we hold to:

- Organise and communicate regarding the EIUG annual conference, exchange of experience events, and other training opportunities for members
- Facilitate discussion and communication between members
- Facilitate feedback following events, on training needs of the members, or on issues the membership want raising with Innovative Interfaces
- For membership administration such as renewals

Who might we share your information with?

We only share information to secure event, training, or hotel bookings. We do not share personal information outside of the EIUG committee for any other purpose.

How long do we keep your information for?

We retain a named contact for member organisations during the membership period.

This contact can be updated by emailing eiug2011@gmail.com

We retain information about conference attendance for the current year plus previous year to help with planning.